



Teacher Advisory Committee to the Superintendent

Meeting Summary Notes: April 10, 2017

Meeting Summary Notes are intended to serve as the superintendent's reflection on the discussions that occur during advisory committee meetings. They are not intended to be exhaustive. Instead, they are intended to serve as a general record for our on-going efforts to assess our needs, determine our goals, map out our strategies, and evaluate our policies, procedures and programs. Participants should contact the superintendent if they observe any critical oversight or misinterpretation in these notes.

Participants present: Stacey Gibson (AHS), Tommy Crawford (MVES), Valerie Humphreys (CES), Cindy Fox (CMS), Tonya Jones (CMS), Melissa Nicely (SES), Lorie Bess (Administrative Asst.), Mary Jane Mutispaugh (Director of Instruction), Fred Vaughan (Director of HR and Pupil Personnel), and Eugene Kotulka (Superintendent)

1. Mr. Kotulka reported the school board approved the budget and it had been presented to the Board of Supervisors.
2. Mr. Kotulka discussed the New Tech program. He stated the goal is to implement the program in the fall of 2018. He noted there would be a meeting at AHS on April 27 at 4:00 and invited anyone to attend to provide input.
3. Mr. Kotulka reported the Chromebook initiative at the high school was very successful and is ready to be implemented at the middle school at the start of school.
4. As a follow up to a previous question about the number of 504 students a case manager can have, Mr. Kotulka reported there is no maximum and it is a building level decision.
5. A participant suggested substitutes use a tier system. Mr. Vaughan replied we have, in fact, been short on subs recently because of sickness and those subs that work on a consistent basis are reaching their limit of days they can work. He explained we do not use someone straight out of high school to serve as a substitute; they must be at least 4 years removed from high school. Also, he reminded participants that subs can work all 4 blocks, they do not get a planning period.
6. Mr. Kotulka reported he is looking at adjusting the start times at Callaghan and Sharon by ten minutes in an effort to capping bus route times at 75 minutes. He stated this is still being discussed and is not finalized yet.
7. A participant reported the water fountain outside the gym at CMS is running hot. She reported a work order has been sent it but it is not fixed.
8. A participant asked if the superintendent monitors social media accounts. Mr. Kotulka replied he does not monitor social media accounts; however, he is obligated to investigate some things that are posted if it is brought to his attention. He reminded participants we do have a social media policy (Policy GAD) and everyone should be cautious of what they post on social media and to be respectful of each other.
9. A participant suggested paying teacher assistants the same salary of a substitute if they are called to sub because substituting is beyond what you would ask a teacher assistant to do on a regular basis. Ms. Mutispaugh noted the difference between teacher assistant and substitute pay is marginal.

10. A participant requested that the writing test not be given on the first week of Daylight Savings Time because students are tired and it takes time for their bodies to adjust to the new time. Ms. Hobbs stated she will make a note of this for next year.
11. A participant stated faculty and parents were told last year that 2nd graders would have free swimming lessons as an advantage of the YMCA being housed in MVES and wanted to know when this would begin. Mr. Kotulka replied he is hoping to start it in the fall.
12. Mr. Kotulka asked participants about their goals for the committee next year or things they need to be successful. The following responses were received:
 - Mounted projectors
 - Promethean screens for enhanced student interaction
 - Teacher assistant in each class
 - More time for students with reading specialist
 - More chairs and tables at CMS

The meeting ended at 4:50 p.m.

NEXT MEETING: This was the last meeting of the year. Meetings will resume in September.

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